

# Ohio Correctional and Court Services Association



[www.occsa.org](http://www.occsa.org)

**THE MISSION OF** the Ohio Correctional and Court Services Association is to provide opportunities for professional development to corrections and court services personnel.

**OCCSA'S CURRENT PRESIDENT** is Rhonda Richard, Deputy Warden of Operations, Madison Correctional Facility. Our President-Elect is Gail M. Heller, Executive Director, CHOICES. The Executive Board includes representatives throughout Ohio.

**MEMBERSHIP INFORMATION** is available at the above listed OCCSA address or website.

## 2010 Conference Call for Workshop Presentations

***“Putting the CUSTOM back in “CUSTOMer Service”,  
Avoiding “Cookie Cutter” Justice***

**Quest Conference Center  
8405 Pulsar Place  
Columbus OH 43240  
614-540-5540**

**December 13 - 14, 2010**

**Submission Deadline  
September 30, 2010**

**YOU ARE INVITED** to submit proposals for workshop presentations at the 2010 OCCSA Annual Conference. Here is an opportunity for you to share your skills, insight, ideas, programs, methods, perspectives, and experience, what works and doesn't work, what's good and what isn't, what happened and what didn't, what is the law and what isn't, what's available and what isn't, what is useful and what is not - to benefit corrections and court services professionals in Ohio. It is by sharing with others that we all learn together. Please consider your gifts, your expertise and your experience, and review this Call for Workshop Presentations to decide if it would be possible to attend the conference as a presenter.

**MATERIAL SHOULD BE RELEVANT** to one or more segments of the corrections and court services fields, realizing that attendees come from various positions and disciplines in corrections and court services throughout the state of Ohio. All presentations should involve participants in a continuing education experience. (Note training tracks on page 2.) Members and non-members of OCCSA are invited to submit presentation proposals. Over 150 attendees are expected.

## Submission Guidelines and Information

**OCCSA WORKSHOPS** are generally 1½ hours in length. If your presentation would be longer, please indicate.

**THE PROFESSIONALS SUBMITTING THE PRESENTATION PROPOSALS** are responsible for contacting all co-presenters and all details including submission, communication with cabinets, presentation format and audio-visual requests. Presenters pay registration fees for the conference if attending any portion other than their own presentation. OCCSA will provide required audio-visual equipment, handouts and other necessary expenses **ONLY** if agreed upon in advance. **Laptop and Power Point equipment will not be provided by OCCSA.**

**PRIORITY IN SELECTION** will be given to those presentations that involve creativity, relevance and application to a broad range of corrections and court services professionals.

**ABSTRACTS MUST BE RECEIVED** no later than **September 30, 2010.**

**PRESENTATION PROPOSALS MUST BE TYPED AND SUBMITTED ON THIS FORM.** (Duplicate this form for additional submissions.) If you are using a word processor, you may cut and paste to fit this format and the space provided. One (1) presenter may submit no more than two (2) presentations. No more than four (4) presenters may be listed on each submission.

**SUBMISSIONS MUST INCLUDE** this form and submitter must sign all submissions. Incorrect or incomplete submissions will be returned and not considered until submitted properly.

**NEW \*\*\* POWER POINTS AND HANDOUTS** – The presenter also agrees to send an electronic copy of their power point presentation and handouts. All documents will be posted on the OCCSA website for future reference by participants and/or members.

**FOR ADDITIONAL INFORMATION**, you may contact Shari Wolf, Conference Coordinator, at (614) 644-9744 / Fax (614) 728-0472 or by e-mail [shari.wolf@dys.ohio.gov](mailto:shari.wolf@dys.ohio.gov)

**Please E-Mail, Mail or FAX all workshop submissions to:**

**Shari Wolf, Quality Assurance Administrator  
Ohio Department of Youth Services  
51 North High Street  
Columbus Ohio 43215  
T: (614) 644-9744  
F: (614) 728-0472  
E: [shari.wolf@dys.ohio.gov](mailto:shari.wolf@dys.ohio.gov)**

**\*\*If you mail or fax your workshop submission,  
please follow up with an e-mail to ensure it is received. \*\***

1. **Title of workshop:** \_\_\_\_\_

2. **Presenter(s) Name, Title and Professional Employment**

a. \_\_\_\_\_

b. \_\_\_\_\_

c. \_\_\_\_\_

d. \_\_\_\_\_

3. **Summary of workshop:** Limited to 250 words. Be as specific as possible about the workshop objectives, teaching method and skills to be learned at your presentation. If your presentation is research-based, only completed research with available results may be submitted for a workshop.

4. **Learning objectives:** List the learning objectives, i.e. what participants will know or will be able to do by the end of the presentation.

5. **Workshop time slot preference:** (This choice does not assure you of this particular slot.)

Monday a.m.

Monday p.m.

Tuesday a.m.

6. **Audio-visual equipment needed for presentation: OCCSA ASKS THAT YOU PROVIDE YOUR OWN EQUIPMENT BUT WE WILL ASSIST YOU IN MEETING ANY NEEDS WITH THE EXCEPTION OF LAPTOPS & POWERPOINT EQUIPMENT:**

## PRESENTER AGREEMENT

On behalf of my co-presenters and self, should this presentation be selected, I/we agree that:

1. Participation in this program does not exempt presenters from paying full registration fees if attending other conference sessions.
2. OCCSA does not pay speaker fees or honorariums for workshop presentations.
3. Individual submitting this proposal and signing this form agrees to receive all conference correspondence and accepts responsibility for conveying conference-related information to co-presenters.
4. Appropriate "Releases of Confidential Information" have been obtained for all client materials that will be used or recorded as part of this presentation. The responsibility for protecting client confidentiality rests with the presenter(s).
5. Presenter(s) will be responsible for informing OCCSA as to needed audio-visual equipment or may bring their own.
6. Individuals submitting or included within this proposal have agreed to be present in Columbus, Ohio, for the 2010 OCCSA Annual Conference during the hour and date assigned to the presentation, and conduct the proposed presentation according to the conditions listed above.
7. Individuals submitting or included within this proposal agree to have a copy of their power point and handouts posted on the OCCSA website.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name (print): \_\_\_\_\_

Office phone: (    ) \_\_\_\_\_ Fax: (    ) \_\_\_\_\_



**OCCSA would like to Thank You  
for your interest in presenting at the  
December 2010 Conference.**